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TRAINING NEEDS IDENTIFICATION (TNI) PART QUALIFICATION FUNDING FOR PRIORITY SKILLS SETS – DROUGHT SUPPORT, BUSHFIRE RECOVERY AND COVID-19 RESPONSE

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TRAINING NEEDS IDENTIFICATION (TNI) PART QUALIFICATION FUNDING FOR PRIORITY SKILLS SETS – DROUGHT SUPPORT, BUSHFIRE RECOVERY AND COVID-19 RESPONSE

1. CHANGE IN FUNDING STATUS AND LISTING OF PRIORITY SKILLS SETS

As a result of funding changes in the 2020-21 Financial Year, and in contrast to the arrangements previously advised, TNI applications for the listed Disaster Recovery Priority Skills Sets will no longer be automatically approved.

The skills sets listed at **Appendix A** will however remain as priorities for TNI funding as they have been identified in response to research and industry consultation undertaken by Training Services NSW. They also remain NSW Government priorities for the Smart and Skilled Targeted Priorities Prevocational and Part Qualifications (TPPPQ) Program in 2020-21, as advised in Smart and Skilled Update No. 105 (13 July 2020).

Please note:

Training Services NSW also supports training to meet locally identified needs.

If you have a related training need that does not fall within the Priority Skills Sets at **Appendix A**, please contact your local Training Services NSW Regional Office to discuss further. A Regional Office representative can provide further information, including whether funding is available.

Relevant contact details can be found in the *Smart and Skilled Training Needs Identification User Guide* available in STS Online > Smart and Skilled Provider Management > Support Documents.

a. How to submit TNI applications for these Priority Skills Sets

- Evidence of employer/industry support will be required as part of related TNI applications.
- TNIs can also be submitted for both Job Seekers and Existing Workers.
- Related TNI applications should be submitted against one of the following project codes, as relevant:
 - Drought
 - Bushfire, or
 - COVID.

PLEASE NOTE:

The former 'ICRBushfire' and 'ICRCOVID19' Project Codes **are no longer available.**

Please otherwise refer to the *Smart and Skilled Training Needs Identification User Guide* available in STS Online > Smart and Skilled Provider Management > Support Documents for further details regarding the online application process.

b. Revised listing of Priority Skills Sets at Appendix A

The listing of Priority Skills Sets at **Appendix A** has also been revised for the 2020-21 Financial Year to:

- simplify identification of target industries;
- remove regional restrictions; and
- increase the priority of the COVID-19 Response relative to the scaling down of the Bushfire Cleanup, which is scheduled to conclude at the end of August.

Appendix A is an update of the list previously advised in Smart and Skilled Update No. 101 (2 June 2020).

As advised in Smart and Skilled Updates No. 103 (23 June 2020) and No. 105 (13 July 2020), in line with the *Project Agreement for the National Infection Control Training Fund* and the recently closed EOI process for fee-free delivery of the four nationally accredited priority Infection Control Skill Sets, the units HLTINF001 *Comply with infection prevention and control policies and procedures* / HLTINFCOV001 *Comply with infection prevention and control policies and procedures* are no longer included in the Priority Skills Sets at **Appendix A**.

For technical support in relation to this update, contact Training Market Customer Support at Training.Market@det.nsw.edu.au.

Please note that this update is for the information of approved Smart and Skilled providers only. If providers require further information for students or employers, please contact Training Market Customer Support, as above, unless otherwise instructed.

APPENDIX A

Revised Listing of Priority Skills Sets

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APPENDIX A

Revised Listing of Priority Skills Sets

Regions – Statewide

The Priority Skills Sets listed below are available for delivery statewide:

Individual UOC available for standalone delivery

This unit applies to workers in varied disability contexts:

CHCDIS007*	Facilitate the empowerment of people with disability*
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* Assessment requirements state assessment should occur in the workplace.

In response to COVID-19

BSBWHS307	Apply knowledge of WHS laws in the workplace
BSBWHS631	Apply occupational hygiene principles to manage WHS risks

Agriculture

Agriculture	
AHCCHM304	Transport and Store Chemicals
AHCCHM307	Prepare and Apply Chemicals to Control Pest, Weeds and diseases

Chainsaw Training

Chainsaw Training*	
FWPCOT2237	Maintain chainsaws
FWPCOT2238	Cut materials with a hand-held chainsaw
FWPCOT2239*	Trim and cut felled trees*
AHCMOM213*	Operate and maintain chainsaws*

* **Please note re: Assessment conditions for FWPCOT2239 and AHCMOM213:** Assessment should occur in the workplace or within a simulated environment that accurately reflects performance in a real workplace setting.

Civil Construction

Civil Construction – Skills Set A	
RIISAM204D	Operate small plant and equipment
RIICCM201D	Carry out measurements and calculations
RIICCM203D	Read and interpret plans and specifications
RIICCM206D	Support plant operations
RIIRIS201D	Conduct local risk control

Civil Construction – Skills Set B*

RIIWH204D*	Working safely at heights*
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* This unit is recommended for delivery in conjunction with RIIMPO337E - *Conduct articulated haul truck operations*.

Civil Construction – Skills Set C

RIICCM201D	Carry out measurements and calculations
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RIICCM203D	Read and interpret plans and specifications
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RIIRIS201D	Conduct local risk control
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Resources and Infrastructure

RIIRTM203D	Work as a safety observer/spotter
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Cleaning**Cleaning**

CPPCLO2032	Plan basic cleaning activities
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CPPCLO2018	Sort, remove and recycle waste material
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CPPCLO2036	Maintain external surfaces
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CPPCLO2034	Maintain storage area and cleaning equipment
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Fencing**Fencing***

RIICCM211D*	Erect and dismantle temporary fencing and gates*
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AHCINF202	Install, maintain and repair farm fencing
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AHCINF303	Plan and construct conventional fencing
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* **Please note re: Assessment conditions for RIICCM211D:** Assessments may occur in a simulated environment provided it is realistic and sufficiently rigorous.

Forestry**Forestry – to support replanting**

FWPFGM2201	Collect Seed
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FWPFGM2203	Plant trees by hand
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FWPFGM2202	Prepare seedbed
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Foundation Skills

Each Foundations Skills Priority Skills Set is shown with the current UOCs and then the equivalent, superseded Foundation Skills UOCs in italics underneath. Providers who have these equivalent, superseded Foundation Skills UOCs on scope may apply to deliver the superseded units instead if prescribed teach out periods can be met.

Foundation Skills – Literacy/Numeracy (Current UOCs)	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work
Foundation Skills – Literacy/Numeracy (Equivalent Superseded UOCs)*	
<i>FSKWTG006</i>	<i>Write simple workplace information</i>
<i>FSKRDG007</i>	<i>Read and respond to simple workplace information</i>
<i>FSKNUM009</i>	<i>Identify, measure and estimate familiar quantities for work</i>
<i>FSKNUM008</i>	<i>Identify and use whole numbers and simple fractions, decimals and percentages for work</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills – Prepare for Vocational Training (Current UOCs)	
FSKLRG008	Use simple strategies for work-related learning
FSKDIG002	Use digital technology for routine and simple workplace tasks
FSKWTG005	Write simple workplace formatted texts
FSKRDG007	Read and respond to simple workplace information
Foundation Skills – Prepare for Vocational Training (Equivalent Superseded UOCs)*	
<i>FSKLRG008</i>	<i>Use simple strategies for work-related learning</i>
<i>FSKDIG002</i>	<i>Use digital technology for simple workplace tasks</i>
<i>FSKWTG005</i>	<i>Complete simple workplace formatted texts</i>
<i>FSKRDG007</i>	<i>Read and respond to simple workplace information</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills – Literacy (Current UOCs)	
FSKWTG006	Write simple workplace information
FSKRDG007	Read and respond to simple workplace information
FSKWTG005	Write simple workplace formatted texts
FSKRDG005	Read and respond to simple and familiar workplace procedures
Foundation Skills – Literacy (Equivalent Superseded UOCs)*	
<i>FSKWTG006</i>	<i>Write simple workplace information</i>
<i>FSKRDG007</i>	<i>Read and respond to simple workplace information</i>
<i>FSKWTG005</i>	<i>Complete simple workplace formatted texts</i>
<i>FSKRDG005</i>	<i>Read and respond to simple workplace procedures</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Foundation Skills - Trade Preparation (Current UOCs)	
FSKLRG008	Use simple strategies for work-related learning
FSKRDG005	Read and respond to simple and familiar workplace procedures
FSKNUM009	Use familiar and simple metric measurements for work
FSKNUM008	Use whole numbers and simple fractions, decimals and percentages for work
Foundation Skills – Trade Preparation (Equivalent Superseded UOCs)*	
<i>FSKLRG008</i>	<i>Use simple strategies for work-related learning</i>
<i>FSKRDG005</i>	<i>Read and respond to simple workplace procedures</i>
<i>FSKNUM009</i>	<i>Identify, measure and estimate familiar quantities for work</i>
<i>FSKNUM008</i>	<i>Identify and use whole numbers and simple fractions, decimals and percentages for work</i>

* These are the equivalent, superseded Foundation Skills UOCs which providers may apply to deliver if on scope and prescribed teach out periods can be met.

Health

Health – Entry level	
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS001	Participate in workplace health and safety

Health – Upskilling	
CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
HLTAIN001	Assist with nursing care in an acute care environment
HLTAIN002	Provide non-client contact support in an acute care environment

Health and Community Services

Health and Community Services – Skills Set A	
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services

Health and Community Services – Skills Set B	
Disability Care	
HLTWHS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCCOM005	Communicate and work in health or community services
CHCDIS007	Facilitate the empowerment of people with disability

Health and Community Services – Skills Set C	
CHCCCS015	Provide individualised support
HLTWHS002	Follow safe work practices for direct client care

Horticulture

Horticulture	
FWPCOR2203	Follow environmental care procedures
FWPCOR2205	Follow WHS policies and procedures
FWPCOT3252	Use Environmental care procedures to undertake fire salvage operations

Hospitality

Hospitality (linked to Aged Care sector)	
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices

Hospitality – Skills Set A**Food Safety and Hygiene**

SITXFSA001	Use hygienic practices for food safety
SITXFSA003	Transport and store food
SITHCCC004	Package prepared foodstuffs

Hospitality – Skills Set B**Financial Skills**

SITXFIN002	Interpret financial information
SITXFIN003	Manage finances within a budget
BSBITU212	Create and use spreadsheets

Hospitality – Skills Set C**Supervision and Leadership Skills**

SITXHRM001	Coach others in job skills
SITXHRM003	Lead and Manage people
TAEDEL404	Mentor in the workplace

Laboratory Operations

Available for standalone delivery:

HLTPAT003	Perform capillary blood collections
MSL974030	Process body fluid specimens using a point of care testing device

Manual Handling**Manual Handling***

TLID1001	Shift materials safely using manual handling methods
FBPOPR1010*	Carry out manual handling tasks*
MEM11011*	Undertake Manual handling*

* **Please note re: Assessment conditions for FBPOPR1010 and MEM11011:** Assessment must occur in a sufficiently rigorous simulated environment that reflects realistic operational workplace conditions.

Plant Operations**Plant Operations***

RIISAM204D*	Operate small plant and equipment*
RIISAM203D*	Use hand and power tools*
RIIWHS204D*	Work safely at heights*
TLILIC0005*	Licence to operate a boom-type elevating work platform*

* **Assessment conditions for all above UOCs:** assessments for these units of competency may occur in a simulated environment provided it is realistic and sufficiently rigorous.

Plant Operations and Licensing*

These UOCs can be delivered as single units. However, these units alone do not provide sufficient skill to independently load and unload equipment. To perform the listed activities safely, personnel must either complete or be assisted by someone who has completed RIIHAN308F - *Load and Unload Plant* or equivalent.'

Therefore, to maximise the outcomes for participants, the individual UOCs should ideally be delivered in conjunction with other training, for example, RIIHAN308F - *Load and Unload Plant*, manual handling, hand and power tools.

RIIMPO317F*	Conduct roller operations*
RIIMPO321F*	Conduct civil constructions wheeled front end loader operations*
RIIMPO318F*	Conduct civil construction skid steer loader operations*
RIIMPO320F*	Conduct civil construction excavator operations*
RIIMPO337E*	Conduct articulated haul truck operations*

* **Assessment conditions for all above UOCs:** Simulated work environment MUST be work-like (closely resemble the real work place in its function and operation and provides access to a broad range of related experiences and scenarios).

Tool Handling

Tool Handling	
CPCCCM2005B	Use Construction tools and equipment
CPCCCM2007	Use Explosive power tools

Traffic Control

Traffic Control*	
RIIWHS201D*	Work safely and follow WHS policies and work procedures*
RIICOM201D*	Communicate in the workplace*
RIIWHS205E*	Control traffic with a stop-slow bat*
RIIWHS206*	Control traffic with portable traffic control devices and temporary traffic signs*

* The UOCs for this skills set match those required by SafeWork NSW for a Traffic Controller course. Note that for participants to obtain a SafeWork NSW Traffic Control Work Training (TCWT) card, training and assessment must be carried out by a SafeWork NSW approved training provider (see <https://www.safework.nsw.gov.au/licences-and-registrations/licences/traffic-controller-training/traffic-control-training-course-overview>).

Available for standalone delivery:

RIIWHS303*	Position, set up and program portable traffic control devices*
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* The unit RIIWHS303 forms part of the Implement traffic control plans course requirements set by SafeWork NSW.

Transport and Logistics

Transport and Logistics – Skills Set A	
New Entrant Drivers	
TLIF2010	Apply Fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure Cargo
TLID2004	Loading and Unloading Cargo
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set B	
Existing Drivers	
TLIF2010	Apply fatigue management strategies
TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIA1001	Secure cargo
TLIC3037	Apply safe heavy vehicle driving procedures
TLIF0005	Apply a fatigue risk management system

Transport and Logistics – Skills Set C	
New Supervisors/Managers	
TLIF0002	Administer chain of responsibility policies and procedures
TLIA4005	Check and evaluate records and documentation
TLIA4032	Organising transport of freight or goods
TLIL4010	Assess and confirm customer transport requirements
TLIF0006	Administer a fatigue risk management system

Transport and Logistics – Skills Set D	
Existing Supervisors/Managers	
TLIF0002	Administer chain of responsibility policies and procedures
TLIF3013	Coordinate breakdowns and emergencies
TLIP4039	Monitor transport operations
TLIF0006	Administer a fatigue risk management system

Transport and Logistics – Skills Set E	
New Entrant - Warehousing	
TLIA2013	Receive goods
TLID1001	Shift materials safely using manual handling methods
TLIA2012	Pick and process orders

Transport and Logistics – Skills Set F	
Existing Workers - Warehousing	
TLIA3024	Organise warehouse records operations
TLIF3003	Implement and monitor work health and safety procedures
TLIJ3002	Apply quality systems
TLIG4005	Organise transport workload

Workplace Health and Safety

Workplace Health and Safety (WHS)	
BSBWHS631	Apply occupational hygiene principles to manage WHS risks
BSBRSK401	Identify risk and apply risk management processes
BSBWHS401	Implement and monitor WHS policies, procedures and program requirements