

Contents

1. Amendments to the NSW Apprenticeship/Traineeship Training Plan proforma – MANDATORY from 1 March 2021	1
a. Details of Training Plan proforma amendments	1
b. Amendments to related Policy & Procedure – Completing the Plan	1
c. Amendments to Vocational Training Guideline - Training Plan	2
2. Educational Pathways Pilot Program – 50% School Based Apprenticeship (SBA) Model.....	2

1. AMENDMENTS TO THE NSW APPRENTICESHIP/TRAINESHIP TRAINING PLAN PROFORMA – MANDATORY FROM 1 MARCH 2021

a. Details of Training Plan proforma amendments

The NSW Apprenticeship/Traineeship Training Plan proforma has been amended. Changes include:

Page 1	<ul style="list-style-type: none">• Provision for RTO1 and RTO2 representative signatures
Page 2	<ul style="list-style-type: none">• New tick box against Gender for “Not Specified”• New tick box against Employment Type for “50% SBA Model” (to support Educational Pathways Pilot Program - see below for further information)
New Part 5	<ul style="list-style-type: none">• Employer Endorsement of Competence

The new Training Plan proforma will become mandatory **from 1 March 2021** and is available to download from training.nsw.gov.au/forms_documents/index.html.

b. Amendments to related Policy & Procedure – Completing the Plan

This Policy and Procedure has been amended to include the following change:

- **New section: 6 – Employer Endorsement**

The employer is required to complete Part 5 of the new Training Plan proforma, ‘Employer Endorsement of Competence’, for **ALL completions with an effective date of 1 March 2021 or later**, before an RTO is able to issue a qualification.

The amended policy and procedure is available at:

training.nsw.gov.au/apprenticeships_traineeships/policy/policy_procedures/complete_training_plan.html.

c. Amendments to Vocational Training Guideline - Training Plan

This Vocational Training Guideline has been amended to include the following change:

- **New section: 2.4.3 School Based Apprenticeships RTO 1 & RTO 2 – Role and Responsibilities**

This new section clearly articulates the roles and responsibilities of RTO 1 and RTO 2 in relation to the development of the training plan, delivery of formal training and issue of qualification.

The amended Vocational Training Guidelines is available at

training.nsw.gov.au/apprenticeships_traineeships/policy/policy_procedures/vtgs/vtg_training_plan.html.

Please direct any enquiries regarding apprenticeships and traineeships, including the changes above, to the appropriate Training Services NSW Regional Office.

2. EDUCATIONAL PATHWAYS PILOT PROGRAM – 50% SCHOOL BASED APPRENTICESHIP (SBA) MODEL

Training Services NSW is currently piloting a new school based apprenticeship model, which would allow Year 11 students to make a late decision to undertake a school based apprenticeship and still have it contribute two (2) units to their Higher School Certificate (HSC).

The pilot is being run in partnership with TAFE NSW and 23 public schools located on the North Coast and in South West Sydney.

The pilot commenced at the beginning of Term 4 2020. Applications from interested students are due to close at the end of Term 4 2020.

For further information about the pilot, please see the guidelines at training.nsw.gov.au/forms_documents/aac/eppp_guidelines_anp.pdf

For support with issues such as system/information access and functionality, reporting and other technical matters, please contact Training Market Customer Support at Training.Market@det.nsw.edu.au. Unless otherwise indicated, please refer enquiries regarding specific operational matters such as Financial Caps and programs/initiatives such as Skilling for Recovery to your Strategic Relationship Manager, as advised in the relevant Smart and Skilled Update.

Please note that this update is for the information of approved Smart and Skilled providers only. If providers require further information for students or employers, please contact Training Market Customer Support, as above, unless otherwise instructed.